

CITY OF SELDOVIA

ORDINANCE 17-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELDOVIA, ALASKA, AMENDING TITLE 11 STREETS, SIDEWALKS AND PARK LAND* BY ADOPTING A NEW CHAPTER 11.14 CEMETERY ADVISORY COMMISSION

WHEREAS, THE SELDOVIA CITY CEMETERY IS IN NEED OF REPAIRS AND MAINTENANCE.

WHEREAS, THE SELDOVIA CEMETERY ADVISORY COMMISSION WILL PRESERVE AND DEVELOP THE ESTABLISHED CEMETERY.

WHEREAS, THE SELDOVIA CEMETERY FUND WILL BE ESTABLISHED TO COLLECT FEES AND SOLICITATIONS DEDICATED TO BE USED SOLELY FOR THE SELDOVIA CEMETERY UPKEEP AND MAINTENANCE.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SELDOVIA:

SECTION 1. CLASSIFICATION. This ordinance is permanent in nature and shall become a part of the Municipal Code of the City of Seldovia.

SECTION 2. EFFECTIVE DATE. This ordinance becomes effective upon its adoption by the City Council.

SECTION 3. AMENDING TITLE 11 STREETS, SIDEWALKS AND PARK LAND* AND INSERTING CHAPTER 11.14 CEMETERY, BY REMOVING LANGUAGE IN ~~STRIKEOUT~~ ADDING LANGUAGE IN **HIGHLIGHT TO READ AS FOLLOWS:**

Title 11
Streets, Sidewalks, and Park Land* and Cemetery

Chapters:

- 11.04 Street Excavation
- 11.08 Sidewalks
- 11.12 Park Land
- 11.13 Camping Regulations
- 11.14 Cemetery Advisory Commission**

Chapter 11.14 Cemetery Advisory Commission

Sections:

- 11.14.010 Cemetery described.
- 11.14.020 Establishment.
- 11.14.030 Membership.
- 11.14.040 Terms of members.
- 11.14.050 Officers.
- 11.14.060 Meetings.
- 11.14.070 Duties and Responsibilities of the Commission.
- 11.14.080 Cemetery Fund.

11.14.010 Cemetery Described. The Seldovia Cemetery encompasses city-owned properties with the legal description of "T 8S R 14W SEC 32 Seward Meridian SL 0720060 FRANK RABY SUB 1971 ADDN AMD TRA CT B", and "T 8S R 14W SEC 32 Seward Meridian SL 0720060 FRANK RABY SUB 1971 ADDN AMD TRA CT B".

11.14.020 Establishment. There shall be a City of Seldovia Cemetery Advisory Commission, referred to in this chapter as the Commission.

11.14.030 Membership. Such Commission will be made up of five (5) members, who shall be nominated by the Mayor from a list of potential candidates provided by the Commission and others who may apply and confirmed by a majority of the City Council.

11.14.040 Terms of members. A. Members of the Commission shall be appointed for the following terms:

1. Three members shall be appointed for three-year terms.
2. Two members shall be appointed for two-years terms.

B. At the end of the respective terms set forth in subparagraph (A) of this section, members shall be appointed for full four-year terms.

C. In the event that a vacancy is created on a board, the Mayor shall promptly act to fill the vacancy for the remainder of the term.

11.14.050 Officers. The Commission shall have a chairperson and a vice-chairperson, who shall be elected by and from the Commission for a term of one year. Election of officers shall be the first order of business at any time that an officer's seat is not filled.

11.14.060 Meetings. The Commission shall conduct a public meeting no less than once a year, or at the call of the chairman. The chair may schedule a work session at any time. The Commission shall record minutes of each proceeding by the Commission secretary and be filed in the office of the City Clerk. The Commission will report to the City Council no less than once a year. All meetings shall be open to the public in accordance with AS 44.62.310.

11.14.070 Duties and responsibilities of the Commission. The Commission shall act in an advisory capacity to the City Council of the City of Seldovia, in matters of policy concerning the Seldovia Cemetery, including but not limited to the following:

- A. Development of the established cemetery.
- B. Preservation of the history and integrity of the Seldovia Cemetery.
- C. Adoption, change, repeal or alteration of rules, regulations, restrictions on cemetery services, and all matters directly or indirectly affecting the Seldovia Cemetery.
- D. Solicitation of donations of money and property in support of its duties under this chapter.
 - 1. Donations of money shall be deposited to the City treasury.
 - 2. Donations of property shall be accepted by deed or other conveyance subject to the approval of the City Council, and shall be held or disposed of for the Seldovia Cemetery as the Council may direct.
 - 3. The Commission may make recommendations to the Council for the disposition of money or property so received.
- E. Consider any specific proposal, problem or project as directed by the City Council and report thereon directly to the Council or as the Council otherwise directs.
- F. Performance of such other powers and duties as the Council of the City of Seldovia may designate from time to time.
- G. The City Council may at a future date expand or withdraw duties and responsibilities of the Commission.

11.14.080 Cemetery Fund. A. The Seldovia Cemetery fund is established as a separate dedicated account in the City general fund to receive money for the Seldovia Cemetery from the following sources:

1. The Seldovia Cemetery service fee schedule. Fee schedule shall be established by non-code ordinance of the Council and shall be subject to review and revision as occasion demands.


2. Funds donated to the City for the Seldovia Cemetery.

3. Other funds appropriated by the Council for the Seldovia Cemetery.

B. Money in the Seldovia Cemetery fund shall be used solely to pay for the development of the established Cemetery, preservation of the history and integrity of the Seldovia Cemetery, and for Seldovia Cemetery operations.

ADOPTED by a duly constituted quorum of the City Council of the City of Seldovia, Alaska this 17 day of July, 2017

ATTEST:


Heidi Geagel, City Clerk



APPROVED:


Dean Lent, Mayor

Vote:

Rojas- Y
Lethin- Y
Sweett- Y
Colberg- Y
Patrick- Y
Morrison-